Date of review: November 2018

GENERAL CONDITIONS

Booking Conditions:

The contract is concluded with Haut-Lac Ecole Internationale Bilingue SA (hereafter called "Haut-Lac").

The contract is deemed concluded upon receipt of the signed enrolment form or on-line enrolment form and the required deposit or in the case of a late booking the full payment. The parent/guardian signing the enrolment form must have the authority to enter into a contract with Haut-Lac.

The contract is subject to Swiss Law and jurisdiction in the Canton of Vaud.

Payment, cancellation and refund policy:

Full payment for programmes must be received 4 weeks in advance of the arrival date. Haut-Lac reserves the right to cancel the reservation without refund of the deposit if this condition is not met. For late bookings (less than 4 weeks before the start date), full payment must be received before the booking can be confirmed.

Booking cancellations must be addressed in writing to: <u>camp@haut-lac.ch</u>. The following cancellation fees apply:

- Up to 10 days before start date: 30% of the sum
- Less than 10 days before start date: 100% of the sum

A cancellation for medical reasons at no charge will only be considered upon the presentation of a medical certificate.

No refund will be made for any reason once a programme has started.

No reimbursements are made for late arrivals or early departures, regardless of the reason.

Responsibility:

Parents/guardians accept full financial responsibility for child(ren) they register, in particular in the case of:

- Damage caused, whether willful or not, to facilities, equipment, clothing or other property belonging to or leased by Haut-Lac.
- Repatriation expenses for any child or person to be sent home or to a designated place, due to illness, accident, misbehavior or any other reason deemed valid by Haut-Lac.
- Pocket money or purchases of a personal nature made on behalf of the child for any item not included in the programme.

Rules and regulations:

Students on the Haut-Lac programmes are expected to comply with all Haut-Lac rules and regulations and respect the Haut-Lac Code of Conduct (please refer to Haut-Lac Parent Guidebook).

Haut-Lac reserves the right to send any student home to their parents/guardians if the student's behaviour is incompatible with the general well-being of the camp through his/her negligence of the said rules and regulations. In this case all travel costs would be the responsibility of the parents/guardians and no refund would be considered.

Cancellation or modification of programmes:

Haut-Lac reserves the right to cancel or modify any programme because of an insufficient number of participants or for any other reason. If this rare event occurs, Haut-Lac will offer an alternative programme or a full refund.

Medical release:

Haut-Lac shall have full authority to take any action it deems necessary to safeguard the health and well-being of students. Such authority shall include the right to take the action necessary to secure medical treatment for the child at the parent's or guardian's expense.

Promotional materials:

Haut-Lac reserves the right to use any photograph, art work and other materials of the camp participants on the Haut-Lac website and in any future publication.